

EXPRESSION OF INTEREST

Today's Date _____

Last Name _____ First Name _____ Middle Name _____

Position for which you are applying _____

We are pleased you are interested in joining the staff at New Hope Church. We will be asking you to provide us detailed information about your personal and professional background. Please ensure you complete each part of this form.

PERSONAL INFORMATION

Contact Information:

Daytime _____ Evening _____ Cell _____

Address _____

City _____ State _____ Zip _____

Email Address _____

MEMBERSHIP

Accepted Jesus Christ as your Personal Savior YES NO

Name of Church, Pastor, and Year where you accepted Christ _____ Pastor: _____

Have you been baptized? YES NO

Have you completed the New Hope Church orientation class? YES Date _____ NO

List the names, address, telephone number and names of pastors for any churches in which you have held memberships within the last 3 years.

MINISTRY

Are you actively serving in any ministries? If so, please list them.

PERSONAL/PROFESSIONAL REFERENCES

Provide 2 references (one should be previous church for which you have played). These individuals should not be related to you but have knowledge of your character and qualifications.

Reference #1 Name _____

Relationship _____

Contact Information _____

Address

Telephone

Reference #2 Name _____

Relationship _____

Contact Information _____

Address

Telephone

Have you been convicted of a criminal offense (felony or misdemeanor)? YES NO

If yes, state nature of the crimes(s), when and where convicted, and disposition of the case.

Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, date of the offense, the surrounding circumstances, and the relevance of the offense to the position(s) applied for may however, be considered.

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? YES NO

If no, describe the functions that cannot be performed: _____

Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, skill, and agility tests.

Complete only if you are applying for a position that requires driving a vehicle. Do you have a valid Michigan driver's license? YES NO

Have you had any moving violations within the last year? YES NO

Are you willing to release a copy of your driving record? YES NO

SKILLS/SPECIAL TRAINING/EDUCATION

You may be required to provide verification of each degree or diploma listed. Copies of licensing and ordinations will also be requested.

High School _____ City/State _____ Year of Graduation? _____

College or University _____ City/State _____

Did you graduate? _____ Degree _____ Years Completed _____ Course of Study _____

Other Formal Training and Certifications _____

Course of Study _____ Degree/Certificate/Other _____

Licensing/Ordinations _____

Licensing Body _____ When? Where? _____

Specialized Skills _____

Any other experience, training, qualifications or skills? Please describe _____

EMPLOYMENT HISTORY (Please list the most recent employer first)

Please list all employment history for the past 5 years in consecutive order starting with the most current employer. Include all periods of unemployment. This information is subject to verification through pay stubs, tax documents or verification of employment.

Employer Name _____ Type of Business _____

Salary (monthly or hourly) *Please list any other compensation separately.* _____ Phone Number _____

Address, City, State, Zip _____

Title and Position Duties _____ Eligible for Rehire? YES NO

Start Date _____ End Date _____ Reason for leaving _____
Month/Year Month/Year

Supervisor Name & Title _____ Contact Number _____

Employer Name _____ Type of Business _____

Salary (monthly or hourly) *Please list any other compensation separately.* _____ Phone Number _____

Address, City, State, Zip _____

Title and Position Duties _____ Eligible for Rehire? YES NO

Start Date _____ End Date _____ Reason for leaving _____
Month/Year Month/Year _____

Supervisor Name & Title _____ Contact Number _____

Employer Name _____ Type of Business _____

Salary (monthly or hourly) *Please list any other compensation separately.* _____ Phone Number _____

Address, City, State, Zip _____

Title and Position Duties _____ Eligible for Rehire? YES NO

Start Date _____ End Date _____ Reason for leaving _____
Month/Year Month/Year _____

Supervisor Name & Title _____ Contact Number _____

Please list other employment on separate sheet of paper to equal 5 years.

As an applicant for New Hope Church's employment, I agree to the following:

- 1) I understand that any employment is conditional until results of any tests, examinations, verifications, or references required by New Hope Church, are known and verified.
- 2) I understand that any employment is conditional upon meeting minimum age requirements.
- 3) I agree to submit to a criminal background check.
- 4) I certify that the answers given by me, in the Expression of Interest and Application for Employment are true and correct.
- 5) I am aware that New Hope Church may, without liability, disqualify me from employment or terminate my employment because of false statements or omissions given in the Expression of Interest or Application for Employment regardless of time elapsed before discovery.
- 6) I authorize the entities and individuals named in this Expression of Interest and Application for Employment to give relevant information regarding my application to New Hope Church, including but not limited to: my employment history, work habits, educational achievements and other matters related to my suitability for employment.
- 7) I hereby release New Hope Church, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.
- 8) I understand that my employment will be "at will", which means that employment may be terminated by me or New Hope Church at any time, without cause.